

**Wissahickon Charter School
Board of Trustees Meeting
February 8, 2023
7:10-8:21pm**

**Wissahickon Charter School
Fernhill Campus
4700 G Wissahickon Ave. Phila PA 19144**

Board Members Present: Charles Case, Justin DiBerardinis, Samantha Mathews, Rekyiah Abdul-Zahir, Ohenewaa White-Ra, Erich Holland, John Wylie

Board Members Absent: Anthony Coughlin, Shauna Mace, Allora Buckshon, Rachel Loeper

Guests: N/A

Staff Present: Kristi Littell, Jane Walsh

Meeting Called to Order (Justin)

Justin called the meeting to order at 7:10 PM.

Some Good News (Kristi)

1. We are determining a way to bring Forest School to Fernhill
2. Results of our new literacy curriculum are very positive
3. Kristi shared a photo of Ramir, a student who served as Principal for the Day

Members of the Board also shared some of their own good news.

Consent Agenda (Justin)

The February Consent Agenda includes the December Board Minutes and the Financial Transactions. A motion to approve the Consent Agenda was led by Charles and seconded by Rekyiah. The Consent Agenda was approved unanimously.

Finance Committee Update (Charles)

Charles reported that the financials continue to look good with little change from the last report. Cash balance is up to over \$9 million. Current liabilities are down.

Enrollment issues continue a problem that has been seen in schools across the city since the pandemic. Lower enrollment numbers lead to decreased revenue since we are paid per pupil by the district.

Kristi proposed the possibility of budgeting for 950 students (while still shooting for full enrollment) for the next fiscal year.

Justin called for a motion to approve the December Financial Statements. Samantha led the motion and Ohenewaa seconded. The Financials were approved unanimously.

Governance Committee (John Wylie)

John reminded everyone that board recruitment season is approaching and that members should inform the Governance Committee of any potential candidates.

Kristi reported that she has signed up for a Succession Planning webinar.

Kristi also informed everyone that we will begin collecting Statements of Financial Interest. These are a legal obligation.

Diversity, Equity, and Justice (Justin)

Justin reported that the next meeting of the DEJ committee is scheduled. Samantha said she will join the meeting. Justin reports that the DEJ will approach their work with an environmental justice lens.

Development Update (Jane)

Jane reported that we are on target to make our annual fundraising goals, but still have work to do to make our Spring Event Sponsorship goal. She also reminded board members that auction items are needed.

CEO Report (Kristi)

1. **Diversity & Equity** Last Friday we had PD at Awbury and all staff took an implicit bias survey. Afterward, they watched a video of themselves teaching to see if they could detect any bias in their work. Awbury is having a black art show and both campuses are going to have their HBCU College Tours.
2. **High School Results** First round of high school results was highly positive. All students have been accepted or waitlisted at least one school of choice.
3. **Title IX Policy** We needed to update our Title IX Policy to address new requirements. Staff were trained in the new requirements.

Justin called for a motion to approve the revised Title IX Policy. Charles led the motion and John seconded. The revised Title IX Policy was approved unanimously.

Closed Session – Personnel Update

The Board of Trustees entered a closed session to discuss a Personnel Issue as allowable through PA State Sunshine Laws.

The meeting was adjourned at 8:21. A motion was made by Rekyiah, seconded by John, and passed unanimously.

Action Items:

- Board members need to complete their Statements of Financial Interest
- Board members should inform Jane of any potential sponsors they may have and/or procure items for the silent auction

Any handouts that were distributed are attached/included in the shared folder.

- Development Update
- Revised Title IX Policy
- December Meeting Minutes
- Audited Financial Statements FY22
- Financial Statements and Transaction