

**Wissahickon Charter School
Board of Trustees Meeting
November 14, 2017 6:43pm - 7:17pm**

**Wissahickon Charter School Awbury Campus (Library)
815 E Washington Ln, Philadelphia, PA 19138**

Board Members Present: Fran Bradley (Chair), Justin Wheeler (Treasurer), Isaac Ewell, Martin Millner, Ellen Lutz (phone)

Board Members Absent: Justin DiBerardinis (Secretary), Richard Binswanger, Rosi Barbera, Ebony Staton Weidman

Staff Present: Kristi Littell (CEO), Jamal Elliott (COO), Allie DiTucci (Development Associate)

Guests Present: Mike Whisman (Charter Choices)

Board chair called the meeting to order at 6:43pm.

Approval of October Meeting Minutes (Fran, Chair)

The October 2017 Meeting Minutes were approved unanimously. Motion to approve was led by Marty and seconded by Justin.

Financials Update (Mike, Charter Choices)

The financial statements ending October 31, 2017 were reviewed by the Finance Committee. Through November the District is paying us for 179 special education students, but we will update this number to reflect current enrollment for December.

The financial statements ending October 31, 2017 were approved unanimously. Motion to approve was led by Justin, and seconded by Marty.

The expenditures were approved unanimously. Motion to approve was led by Isaac, and seconded by Justin.

Audit Discussion (Mike, Charter Choices, and Justin, Treasurer)

The audit report is in the final stages, with no significant changes since the Board reviewed it at the October meeting. Jamal has provided responses to the two new comments.

The 2016 Audit report was approved unanimously. Motion to approve was led by Justin, and seconded by Marty.

Development Update (Kristi, CEO)

There is \$235,000 of unrestricted fundraising built into the budget. To date, we have \$112,500 of unrestricted fundraising pledged or in hand. There is an additional \$148,000 of unrestricted fundraising asks out.

School Spotlight: Approved Private Schools (Jamal, COO)

Students go to an Approved Private School (APS) when we can't provide the services to meet their need. These students are still part of our enrollment. Each APS has an allotted number of 40/10 slots, in which the state pays 60% and the school pays 40% of the student's tuition. We pay the bill for 40/10 slots at the end of the school year. For students who don't have a 40/10 slot, we pay the student's tuition monthly, at a rate of \$295 per day, until a 40/10 slot becomes available.

Evaluation Metrics (Kristi, CEO, and Jamal, COO)

Kristi and Jamal shared metrics by which their professional performance can be evaluated. Kristi and Jamal will report out on the progress to goals at the time of their CEO/COO evaluation.

The Board Meeting adjourned at 7:17pm.

Handouts that were distributed are attached.

- Financial Statements ending October 31, 2017
- October 2017 Meeting Minutes
- CEO/COO Evaluation Metrics