

**Wissahickon Charter School
Board of Trustees Meeting
June 15, 2022 6:38-**

Meeting Held Virtually via Zoom Conferencing

Board Members Present: Justin DiBerardinis (Chair), Rachel Loeper (Vice Chair), Charles Case (Treasurer), Deb Levin (Secretary), Anthony Coughlin, Samantha Mathews, John Wylie

Staff Present: Kristi Littell (CEO), Jane Walsh (Development Associate)

Guests Present: Mike Whisman (Charter Choices), Ohenewaa White-Ra (Board Candidate), Erich Holland (Board Candidate)

Board Chair called the meeting to order at 6:38pm

Some Good News (Kristi Littell, CEO)

Kristi shared some slides from Awbury's Celebration of Learning, which showed one of our Fourth Grade Class's "Year in Review" highlighting their favorite moments from the year.

Governance Committee Report (Rachel Loeper, Governance Committee Chair)

Rachel reminded Board members to complete the CEO evaluation and the Board Self-Evaluation.

Rachel surveyed the board on the preferred meeting time for the 2022-2023 year. Most members stated that they would prefer meetings start at 7pm going forward rather than 6:30pm. The one exception to this will be our August 5th retreat, which will be held in person at a location TBD from 9:30am-12:30pm.

The Governance Committee is nominating three candidates for board membership, two of which were in attendance, Ohenewaa White-Ra and Erich Holland. Both of the attending candidates shared some of their relevant experiences and the Board members were given the opportunity to ask questions.

Justin called for a motion to nominate Ohenewaa to the Wissahickon Charter School Board of Trustees. Anthony made a motion and John seconded. Ohenewaa's nomination was approved unanimously.

Justin called for a vote to nominate Erich Holland to the Wissahickon Charter School Board of Trustees. Debbie led the motion and Samantha seconded. Erich's nomination was approved unanimously.

Justin called for a motion to nominate Allora Buckshun to the Wissahickon. Rachel made a motion and Charles seconded. The Board approved Allora's nomination unanimously.

Review of June Consent Agenda (Justin DiBerardinis, Chair)

The June Consent Agenda includes the May Board Meeting Minutes and the May Financial Transactions.

Justin called for a motion to approve the consent agenda. Rachel led the motion and John seconded. The consent agenda was approved unanimously.

Financials (Mike Whisman, Charter Choices)

Mike shared the Financials Statement as of May 31, 2022. The Financials continue to be strong as we approach the final month of our fiscal year. Mike also shared the Draft FY2023 Budget to the board.

Kristi shared that we received a pledge of 1 million dollars from Hallee and David Adelman to be distributed to the school over the next 5 years. Hallee and David are longtime supporters of the school and we are very grateful for this gift and their belief in the school.

Justin called for a motion to approve the May Financial Statements. Rachel led the motion and Samantha seconded. The financials were approved unanimously.

Justin called for a motion to adopt the FY2023 Budget. Anthony led the motion and Rachel seconded. The motion was approved unanimously.

Mike presented the Fund Balance Resolution. Justin called for a motion to approve the Fund Balance Resolution. Rachel led the motion and Anthony seconded. The motion was approved unanimously.

Mike presented the Rent Reimbursement Resolution. Justin called for a motion to approve the Rent Reimbursement Resolution, which was passed unanimously. Deb led the motion and Rachel seconded.

Development Update (Jane Walsh)

Jane reported that she and Kristi are currently working to collect all unreceived pledges before the close of the fiscal year. Board Members who have not yet fulfilled their pledge have received an email with instructions on how to do so.

Jane shared that a new Development Associate/Executive Assistant has been hired and she will start on July 5th. Kristy Hruska is a former WCS teacher and greatly impressed both Jane and Kristi in her interview. We are excited to have her on board and hope to introduce her to the board at the June retreat.

CEO Report (Kristi Littell, CEO)

- **Diversity, Equity, and Inclusion Spotlight** Kristi shared pictures from the staff photobooth that was created by our Fernhill Campus' Gay-Straight Alliance, featuring members of our staff holding whiteboard signs with messages stating why they support the queer community.
- **End of Year Update** Kristi shared that the end-of-year can be a tough transition for many students and that we sometimes see an uptick in behavioral episodes. The school will be launching a new social curriculum next year that will hopefully diminish many of the incidents in the future. Kristi called on Anthony to share some general (and anonymous) background information on recent DRC hearings.
- **Hiring Update** Kristi shared some of the positions we have filled in the coming weeks as well as some that we are still working on.
- **Charter Renewal Agreement** Kristi shared outcomes from our Charter Renewal process. Jane read the Resolution of the Board of Trustees to approve the Charter Renewal.

Justin called for a motion to approve the Board Resolution to approve the Charter Renewal. Anthony led the motion and Deb seconded.

The Board entered Closed Session at 8:08pm, as allowable by PA State Sunshine Laws, to discuss a confidential student matter.

The Board came out of closed session to approve the settlement discussed in Closed Session. Charles led the motion and Anthony seconded. The motion passed unanimously.

The Board again entered Closed Session at 8:12pm, as allowable by PA State Sunshine Laws, to discuss a confidential personnel matter.

Justin called for a motion to adjourn the meeting. The motion was led by _____ and seconded by _____. The board approved unanimously to adjourn.

The Board Chair adjourned the meeting at _____.

Handouts that were distributed are attached.

- WCS Financial Statements 202205 v1.pdf
- WCS Board of Directors Agenda 6-15-22
- WCS Board Meeting Minutes 05.18.22
- WCS 2022-2023 Draft Budget v1.12
- v.2.6.9.22_Renewal Charter - Wissahickon Charter School - 07.01.2022 - 06.30.2027.pdf
- Fund Balance -June 2022.docx
- Charter Renewal Board Resolution 06.15.22.pdf
- Ohenna White-Ra Resume
- Erich Holland Resume
- Allora Buckshon Resume
- Wissahickon - DrS - 6.10.22 Trust Agreement DRAFT.pdf
- Wissahickon - DrS - 6.10.22 Settlement Agreement DRAFT.pdf
- Wissahickon - DrS - 6.10.22 Redacted Trust Agreement FINAL.PDF
- DrS - Board Synopsis.PDF
- DrS - Board Resolution.PDF
- DrS - 6.14.22 Letter to Kristi Littell for Redacted Agreements, Synopsis, Board Resolution.PDF
- DrS - 6.13.22 Redacted Settlement Agreement - Signed by Parents.PDF

Action Items:

- Board members to complete the CEO evaluation and the Board Self-Evaluation
- Board members to fulfill their board pledges if they have not yet done so