

**Wissahickon Charter School
Board of Trustees Meeting
May 18, 2022 6:34-7:36pm**

Meeting Held Virtually via Zoom Conferencing

Board Members Present: Justin DiBerardinis, Rachel Loeper (Vice Chair), Charles Case (Treasurer), Debbie Levin (Secretary), Shauna Mace, Anthony Coughlin

Staff Present: Kristi Littell (CEO), Jane Walsh (Development Associate)

Guests Present: Mike Whisman (Charter Choices)

Board Chair called the meeting to order at 6:34pm

Some Good News (Kristi)

Kristi shared a Wissahickon staff tradition of ‘passing the fox’ in which staff members “shout out” other staff members in our staff update each week, sharing why they appreciate them and other kind words. Kristi read a few of these recent announcements.

Review of May Consent Agenda (Justin DiBerardinis, Chair)

The May Consent Agenda includes the April Board Meeting Minutes and the April Financial Transactions.

Justin called for a motion to approve the consent agenda. Anthony led the motion and Charles seconded. The consent agenda was approved unanimously.

Financials (Mike Whisman, Charter Choices)

Mike shared that the Financials this month are pretty uneventful, which is desirable at this point in the fiscal year. Finances continued to be strong, as they were in recent months.

Rachel called for a motion to approve the April Financial Statements. Rachel led the motion and Anthony seconded. The financials were approved unanimously.

Governance Committee Report (Rachel Loeper, Governance Committee Chair)

Rachel reported that we have 5-6 candidates for board membership. Kristi has had conversations with some of these candidates and the Governance Committee will be meeting with all candidates at the school on June 3rd. Because we have such a wealth of candidates, we may postpone membership for some until next year.

Rachel will be emailing out some surveys that all members are to complete. One is an evaluation of the CEO and the other is an evaluation of the Board.

Shauna had interviews with the three members of the board who joined this past year, Samantha, John, and Sylvester. They provided ideas and feedback on the board as well as some insight into their own personal and professional lives. Shauna shared some of the information gained from these conversations.

Development Update (Jane)

Jane shared updates on the Spring Sponsorship Campaign and informed the board that we would be sending out the Spring Newsletter in the coming week.

CEO Report (Kristi Littell, CEO)

- **Personnel Update** Anne Wang, former WCS Director of Development, is helping us with hiring and looking to fill the Development Associate role that is being vacated by Jane. We have several other positions still available as well. This has been a challenging hiring season, as it has been for many schools. There have been some changes to the Special Education teacher requirements
- **Diversity, Equity, and Inclusion Spotlight** We had recent professional development on racial justice and gender issues with our staff. We felt this was a really positive experience and staff reported that they found the exercises beneficial.
- **Charter Renewal Update** Kristi shared the school's ACE scores which describe the results of our Charter Renewal Audit. We expect our Charter to be renewed with conditions. Kristi will inform the board when we receive final results.
- **PSSA Update** We just finished PSSAs. Testing went smoothly. We did experience more absences than usual because of symptom screening measures in place because of Covid.

Rachel called for a motion to adjourn the meeting. The motion was led by Shauna and seconded by Charles. The board approved unanimously to adjourn.

The Board Chair adjourned the meeting at 7:26pm

Handouts that were distributed are attached.

- WCS Board Agenda 5-18-22
- WCS Board Meeting Minutes 04.20.22
- Development Update_May 2022
- WCS_FinancialReport_2022.03 v1.2.pdf
- Wissahickon Charter School ACE-R Preview 2022.pdf

Action Items: