

**Wissahickon Charter School  
Board of Trustees Meeting  
June 16, 2021 6:35pm-8:19pm  
Meeting Held Virtually via Zoom Conferencing**

**Board Members Present:** Justin DiBerardinis (Chair), Charles Case (Treasurer), Ebony Staton-Weidman, Shauna Mace, Bob Anderson, Anthony Coughlin

**Staff Present:** Kristi Littell (CEO), Jane Walsh (Development Associate)

**Guests Present:** Michael Whisman (Charter Choices)

**Welcome/Introductions (Justin DiBerardinis, Chair)**

**Some Good News (Kristi Littell, CEO)**

Kristi shared a video of The Fernhill Valedictorian's speech. This was the first year that the Valedictorian shared her speech with the whole school rather than just those attending the graduation ceremony.

**Approval of Consent Agenda (Justin)**

The June Consent Agenda includes the May Board Meeting Minutes and the May Financial Transactions. Justin called for a motion to approve the consent agenda. Anthony led the motion to approve the consent agenda and Charles seconded. The consent agenda was approved unanimously.

**Financial Update (Mike Whisman, Charter Choices, and Charles Case, Treasurer)**

Mike provided a summary of the May Financial Statements and reports that the current fiscal year has been overall positive.

Justin called for a motion to approve the May Financial Statements. Shauna led the motion and Anthony seconded. The motion was approved unanimously.

Charles provided a summary of the FY2022 Wissahickon Charter School Budget and highlighted some changes that were made since we last presented a draft to the Board.

Justin called for a motion to adopt the FY2022 Budget. Anthony led the motion and Ebony seconded. The motion was approved unanimously.

Mike presented the Fund Balance Resolution. Justin called for a motion to approve the Fund Balance Resolution. Shauna led the motion and Bob seconded. The motion was approved unanimously.

Mike presented the Rent Reimbursement Resolution. Justin called for a motion to approve the Rent Reimbursement Resolution, which was passed unanimously. Ebony led the motion to approve and Bob seconded.

**Diversity, Inclusion, and Justice (Ebony Staton-Weidman)**

Ebony shared a letter written by The Diversity, Inclusion, and Justice Committee intended to be shared with the Wissahickon community. Ebony asked for some feedback from the Board on the content of the letter and the Board

discussed the best platform to share with the community. It was decided that the letter would be shared in the school's Weekly Wissahickon newsletter and through ClassTag, an online portal used to communicate with families.

### **Governance Report (Bob Anderson and Rachel Loeper)**

- **Board Recruitment** Bob gave a summary of the two candidates that The Governance Committee has nominated to the Board for membership, Samantha Mathews and John Wylie.

Justin called for a motion to approve Samantha Mathews' nomination. The motion was led by Charles and seconded by Anthony. The motion to add Samantha Mathews to the Board was approved unanimously.

Justin called for a motion to approve John Wylie's nomination. Ebony led the motion and Shauna seconded. The board voted unanimously to approve John Wylie's nomination.

- **Board Evaluation** Justin gave a summary of the Board Evaluation process, thanked members for their thoughtful participation, and reported that he would send out his written evaluations within 24 hours
- **CEO Evaluation** Justin gave a summary of the CEO Evaluation process and reported that he would send out his written evaluations within 24 hours. The board unanimously approved the 4% rate of increase for the CEO salary, as commensurate with other employees, for the 2021-22 school year. The motion was led by Shauna and seconded by Charles.

### **CEO Report (Kristi)**

- **Property Opportunity 700 E Johnson** There is vacant land for sale adjacent to the Awbury Campus, which we are considering purchasing to provide recreational and outdoor learning space for our students. We are still researching and will update the board as further information becomes available.
- **Hiring Update** We have several positions to fill for the upcoming school year including some newly created positions. Our Director of Human Capital will be working all summer to find the best fit individuals to fill these roles.
- **Health and Safety Plan** Kristi provided a summary of the Health and Safety Plan for the 2021-22 school year. The content is very similar to the safety plan that was followed during the current school year with a few small changes based on updated recommendations from the CDC.

Justin called for a motion to approve the Health and Safety plan, which was approved unanimously. Ebony led the motion and Bob seconded.

### **Farewell To Bob Anderson (Justin)**

Justin gave some parting words of appreciation for Bob Anderson, who is ending his tenure on the Wissahickon Charter School Board of Trustees.

**Justin called for a motion to adjourn the meeting. Charles led the motion to adjourn and Shauna seconded. The Board Chair adjourned the meeting at 8:19pm.**

### **Handouts that were distributed are attached.**

- WCS Board Agenda 06.16.21
- WCS Board Meeting Minutes 05.19.21
- WCS\_FinancialReport\_2021.05 v1.1
- GC Minutes 06.03.21

- Fund Balance - June 2021
- John Wylie Resume
- John Wylie Recommendation
- Samantha S. Mathews Resume
- Samantha Mathews Interview
- WCS 2021-2022 Budget Draftv1.11 payroll
- WCS 2021-2022 Budget Draftv1.12
- Letter from the Board: Diversity and Inclusion

**Action Items:**

- Justin to send out written Board and CEO evaluations to members
- Kristi to send out the Board letter to the school community through the Weekly Wissahickon and ClassTag