



Guidance Counselor, Awbury

Wissahickon Charter School is looking for a Guidance Counselor to serve students across grades K-8 at the Awbury campus. The Guidance Counselor's primary responsibilities include providing individual and group counseling, crisis intervention, managing the high school admissions process, and teaching guidance classes. The ideal candidate will have a Master's degree in social work and will have experience working with students in an urban setting.

Key Responsibilities

Counseling

- Establish schedules and provide individual, group and IEP-mandated counseling
- Work collaboratively with school leaders, teachers, learning specialists, and other staff to support students
- Provide crisis prevention/ intervention, including steps related to child abuse, suicide, bullying and homelessness
- Support classroom teachers with behavior and emotional concerns of students
- Act as the school liaison for outside agencies such as Home School Connection, Wraparound, and the Disabilities Bureau
- Participate in student-focused meetings and hearings
- Establish and maintain relationships with families through regular communication, updates and opportunities for involvement
- Track student data to help inform interventions
- Supervise and monitor the Peace Center, our hub for student-led conflict resolution

High School Application Preparation

- Stay abreast of current high school admissions processes
- Build and maintain relationships with School District of Philadelphia, charter, private, parochial and alternative high schools and admissions staff
- Coordinate and manage all administrative duties related to the high school admissions process, including hosting events for families and students and working with teachers to provide necessary documentation

Teaching

- Plan and teach guidance classes, including content related to high school admissions, career planning, puberty, sexual education, financial literacy and other topics relevant to students' needs
- Consistently implement classroom management and grading practices

Overall Professionalism

- Exemplify WCS's CARES values (Cooperation, Academic Excellence & Assertion, Responsibility, Empathy, Self-Control & Stewardship) in interactions with all students, families, colleagues and community partners
- Seek out and be receptive to feedback from the Middle School Principal, CEO and peers
- Participate in all professional development and team planning meetings

Qualifications

Required

- Master's degree in a position-related field
- All FBI & PA clearances
- Belief that all children can learn and succeed
- Belief in WCS's mission and vision
- Collaborative work style; including maturity, humility, and a sense of humor
- Strong oral and written communication skills with all constituents
- High level of personal organization, planning, and follow-through
- Flexibility to adjust strategies in order to reach goals
- Receptiveness to feedback, positive attitude, and a desire to continuously improve

Strongly preferred

- Master's in Counseling or Social Work, or LCSW
- Minimum of 2 years counseling experience in an urban school
- Familiarity/experience with Responsive Classroom and Developmental Designs
- Familiarity/experience with Philadelphia high school admissions process
- Prior K-8 teaching experience

About Wissahickon Charter School

Wissahickon Charter School's first Fernhill, opened in 2002 and serves 480 K-8 students from across Philadelphia. Our second K-8 campus, Awbury, opened in the fall of 2014. The mission of Wissahickon Charter School (WCS) is to provide a community of learning that stimulates and builds the child's intellectual, social, and character development.

How to Apply

To be considered, please send the following to applicant@wissahickoncharter.org with the subject line "Guidance Counselor":

- Cover letter indicating why you would be a great fit for this position and Wissahickon Charter School
- Resume

Wissahickon Charter School is committed to hiring a diverse staff and encourages those from traditionally under-represented backgrounds to apply. Wissahickon Charter School does not discriminate in hiring or employment, or in the administration of its educational policies, admissions policies, or other programs.

wissahickoncharter.org

Fernhill Campus

Wissahickon Charter School
4700 G Wissahickon Avenue
Philadelphia, PA 19144
267.338.1020

Awbury Campus

Wissahickon Charter School
815 E Washington Lane
Philadelphia, PA 19138
267.774.4370