



## **Math Instructional Coach**

### **Overview**

Wissahickon Charter School (WCS) is currently seeking a Math Instructional Coach for Grades K-8. The Math Instructional Coach will be responsible for increasing the effectiveness of math instruction across Wissahickon Charters' two school sites. WCS is in the process of piloting new math curricula at both the elementary and middle school level, and the Math Coach will be instrumental in helping to support teachers through this transition. The ideal candidate will have a track record of increasing student outcomes in math and experience coaching or mentoring teachers in an urban setting. S/he will support teachers in setting professional goals and goals for student growth and will employ a variety of coaching strategies to help teachers meet these goals. The Math Instructional Coach will work with teachers of all experience levels and help them deepen their practice in the key areas of content, curricula and planning, instructional delivery, assessment, and developing a warm and respectful classroom environment. S/he will also work closely with the each site's leadership team to support other math-related initiatives, and will contribute to the design and implementation of teacher professional development. As the Math Instructional Coach is a newly created position on the Shared Services team, s/he must be willing to be flexible in order to meet the most pressing needs of our staff and students, and should be open to the position evolving over time. The Math Instructional Coach must be committed to the belief that all students can learn and must be relentless in their efforts to address the wide range of learning styles, needs and interests of Wissahickon Charter School students.

### **Key Responsibilities**

- Support the implementation of WCS' new math curricula, working with the leadership team and external partners as necessary to ensure implementation fidelity
- Determine ways that the new curricula should be supplemented, as needed, and help bridge the gap as students go from the Lower School math model to the Middle School math model
- Schedule and lead coaching cycles that address the individual professional growth needs of teachers
- Build and maintain strong relationships with teachers and support teachers through planning, feedback, and consultation on topics such as classroom management, parent communication, development of curriculum and standards-based units/lessons
- Track student performance and use data from Wissahickon Charter School's internal assessments to drive curriculum, instruction and goal-setting for students and teachers and use research based practices to identify the students most in need of support in math
- Model the math curricula for teachers in their classrooms and provide feedback and coaching on teacher implementation
- Provide resources, organize and lead professional development workshops in collaboration with the school leaders, and offer ongoing guidance to school staff on math practices
- Spearhead and coordinate school-wide math-related activities, such as celebrations, math nights, and other initiatives that generate excitement about math in students and families
- Maintain frequent communication with the leadership team regarding data on student math growth
- Consistently implement WCS' student management practices
- Establish and maintain relationships with families through regular communication, updates

and opportunities for involvement, including but not limited to training parents in supporting their children with math

- Exemplify WCS' CARES values in all interactions with students, families and colleagues
- Seek out and be receptive to feedback from the admin team and peers with the goal of improving instructional and culture-building skills
- Participate in all professional development, team planning and data analysis meetings; participate in site-based school admin team meetings as necessary
- Assume other duties as assigned by the administrative team

### **Qualifications**

- Bachelor's degree required; Master's degree preferred, math teacher certification a plus
- Knowledge of OpenUp curricula a plus
- 4+ years of teaching experience and a track record of increasing student growth in math
- Prior experience as a coach or mentor to teachers on math related topics
- A plethora of coaching strategies and the ability to differentiate coaching for teachers with varying experience levels and skill sets
- Deep knowledge of a wide range of Elementary and Middle level math curricula and familiarity with Pennsylvania and Common Core Math Standards
- In-depth understanding of math best practices for grades K-8
- Experience assessing student progress toward achievement of benchmarks
- Receptiveness to feedback, positive attitude, and a desire to continuously improve
- Flexible and able to adjust instructional strategies in order to reach goals
- High level of personal organization, planning, and follow-through
- Strong oral and written communication skills and the ability to effectively communicate with students, families, supervisors and colleagues
- Collaborative work style; including maturity, humility, and a sense of humor
- Belief in Wissahickon Charter Schools' mission and environmental education model, and the belief that all children can learn and succeed

### **About Wissahickon Charter School**

Wissahickon Charter School's first and current campus, Fernhill, opened in 2002 and serves 480 K-8 students from across Philadelphia. Our second K-8 campus, Awbury, opened in the fall of 2014. Wissahickon Charter School's mission is to provide a community of learning that stimulates and builds children's intellectual, social, and character development. Wissahickon Charter Schools are planned around three essential elements: an environmental focus that allows students to experience the curriculum, recognition of service learning projects as key in students' success, and an emphasis on families as partners in the learning experiences of their children.

### **How to Apply**

To be considered, please send the following to [applicant@wissahickoncharter.org](mailto:applicant@wissahickoncharter.org). Please indicate "Math Coach" in the subject line.

1. Cover letter indicating why you would be a great fit for this position and WCS
2. Resume

*Wissahickon Charter School is committed to hiring a diverse staff and encourages those from traditionally under-represented backgrounds to apply. Wissahickon Charter School does not discriminate in hiring or employment, or in the administration of its educational policies, admissions policies, or other programs.*